

NOTE: REDACTIONS ARE INDICATED [REDACTION] AND GISTS ARE IN BOLD, UNDERLINED AND ITALICS



SECURITYSERVICE
MI5

[REDACTION]

FORM FOR ACQUISITION

Section 1: Data Description *(to be completed by Data Sponsor)*

Dataset Codename: <i>(please consult relevant team to obtain an MI5 codename)</i>	<u>Form for acquisition</u> Reference: <i>(this should be obtained from the relevant team)</i>		
Data Sponsor: <i>(name and Staff Role)</i>			
Source Database:			
Supplier Organisation:			
Original Source: <i>(if different from supplier)</i>			
Supplier Contact Details:			
Supplier System Accreditation:			
Description of Data:			
Supplier Classification:	Please select	(no STRAP)	(no national caveat)
Adverseness:	please select		
Does the dataset contain Personal Data? <i>(provide further detail in the adjacent box)</i> ☐ Identifying Personal Data <i>(from the data itself or in combination with other data that is or likely to become held by MI5)</i> ☐ Information about Activities <i>(e.g. travel, [REDACTION])</i> ☐ Sensitive Personal Data <i>(biometric, financial, medical, racial or ethnic origin, religious, journalistic, political, legal, sexual, criminal activity)</i>			

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☐ Other			
Data on UK Nationals:			
Data on Minors: <i>(defined as anyone under 16, if possible please provide metrics)</i>			
Data Schema Provided:			
Size of dataset:	Please select please be more specific if possible		
Start of Dataset Coverage:		End of Dataset Coverage:	
Proposed Update Frequency:			
Change/Delta Size:			
[REDACTION]	[REDACTION]		

Section 2: Business Justification & Privacy Assessment *(to be completed by Data Sponsor)*

Proposed Destination System(s): <i>(please note that loading may only occur to destinations listed here):</i>	[REDACTION]
Proposed Access Restrictions:	
Retention Period: This dataset will be automatically entered into a [REDACTION] rolling review period for deletion. Please state the business case for a different deletion review period here if appropriate.	

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Statement of necessity and proportionality:

Please now explain why the acquisition is necessary and proportionate covering the following points:

- How will the data be used?
- What results or benefit do you expect it to provide?
- Are there alternative means of achieving the same results?

Assessment of Privacy:

Assessment of Actual Intrusion and measures taken to minimise this:

(Actual intrusion in this case is taken to mean the intrusion or interference with privacy caused by accessing the data as a result of analysis.)

Classification of Actual Intrusion:

Please select

Assessment of Collateral Intrusion and measures taken to minimise this:

(Collateral intrusion in this case is taken to mean the intrusion caused by holding the dataset in our analytical systems, prior to any action taken by an analyst or investigator.)

Assessment of Collateral Intrusion:

Please select

Referred to **Ethics**:

Please select

If you have answered 'yes' to the above, please provide further detail:

Business Justification Sign Off (to be completed by Data Sponsor and electronically initialised when complete)

Name/**Staff Role**:

Date:

Please initial electronically once completed

Business Justification Approval (to be completed by Data Sponsor **senior MI5 official**)

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I am satisfied:

- that the use of this dataset is necessary
- that the use of this dataset is proportionate to what is sought to be achieved

Name/**Staff Role**:

Date:

Please initial electronically once completed

Section 3: Legality of Acquisition *(to be completed by a legal adviser)*

Legal Adviser Comment:

Legality of Acquisition Sign Off *(to be completed by a legal adviser)*

Name/**Staff Role**:

Date:

Please initial electronically once completed

Section 4: Technical Feasibility *(to be completed by technical team ingesting the data)*

Technical Team(s) Comment
(If required)

Technical Feasibility Sign Off *(to be completed by technical team ingesting the data)*

Name/**Staff Role**:

Date:

Please initial electronically once completed

[REDACTION]



Section 5: Information Assurance *(to be completed by relevant team)*

Team Comment:

Please comment on the following:

- Intrusion
- Proportionality
- Necessity
- Adverseness

Does holding this dataset have the potential to cause political embarrassment or reputational damage to the Service and its partners?

Overall Classification of Corporate Risk:

Please select

Access Restrictions:

Handling Caveat:

MI5 Classification:

Please select

[REDACTION]

[REDACTION]

Information Handling
Category:

Review Period:

Referred to **Ethics**:

Please Select

Referred to **Legal Adviser**:

Please Select

Information Assurance Sign Off *(to be completed by relevant team)*

Name/**Staff Role**:

Date:

Please initial electronically once completed

Section 6: Final Approval *(to be initialled electronically by SIRO or designated person)*

I am satisfied:

- that the use of this dataset is necessary
- that the use of this dataset is proportionate to what is sought to be achieved
- that legal, ethical and practical implications have been adequately examined

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- that satisfactory arrangements exist for ensuring proper management and protection of the data

I authorise the acquisition of this dataset.

Final Approval Sign Off *(to be completed by SIRO or designated person)*

Name/**Staff Role**:

Date:

Please initial electronically once completed

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